

09/02/20 – MINUTES FROM AUGUST 13, 2020 MEETING BELOW:

1. Call to Order at 5/17 by Anne Iehl – Social distancing around board table
2. Roll call for quorum - Anne determined there was a quorum present. All members and director present except: Harold Carstens and Jeri Kolpin. New Member Prospect present: Nona Sand
3. Gretchen motioned to accept the Agenda without changes; seconded by Anna. Approved
4. Citizen Input – Nona Sand commented that she appreciates the curbside book service during the pandemic.
5. Approval of July Minutes – Gretchen moved; 2nd by Anna. Approved.
6. June & FY20 Statistical Reports - Discussion and acceptance of reports.
7. July City Revenue and Expense Report - Discussion and acceptance of stats. Noted 5 employees at this time.
8. Approval of August Bills - Gretchen moved; Anna 2nd. Approved. Discussion on Audible Online Service
9. Unfinished Business
 - a. Board and Director Reviews –Two reviews had been turned in but balance needed to be received from other board members. Reminder for other board members to fill out the review documents and turn in to Andrea.
 - b. Ashton Peterson stepped down from board – new member prospect is Nona Sand; to be approved as the replacement at the next city council meeting.
10. New Business
 - i. Inventory – Andrea is working on and will hope to finish before school starts.

- ii. Submitted State Reports – Open Access and Direct State Aid Reports on Demographic use -Andrea presented.
- iii. September is Library Card Sign-Up Month
This process could be limited to happening only during the school day. Discussion on how City Library operating hours are affected with school closings unexpectedly.
- iv. Examined the 28E agreement document.
- b. Opening during school day plan – flexibility and to adjust evening and Saturday hours. Andrea will survey staff on their ability to work.
- c. Board Discussion: More use of the city advertising sign for posting changes in hours. Posting library agenda on the Alta City website. Review long range plan. Adding testimonials to FB and website. Suggestion to purchase an amplified microphone for Zoom meetings.
- d. Board Member Training – Video class

11. Next Meeting: Thursday, September 10th @ 5:15pm

12. Adjournment 6:06 PM