

## **Alta Community Library Board Minutes from December 12, 2025 Meeting**

Call to Order by Board President, Bruce Hinkeldey at 5:15 p.m.

Present: Director - Gigi Nelson, Board Members - Bruce Hinkeldey, Colleen Carlson-Konop and Willa Casstevens (by phone), Carol Lichtenberg

Absent: Anna Garcia, Anne Iehl, Colleen Schwanz - Board Members

Visitors: Pam Henderson - City Council, Lorinda Peterson (by phone) - Steering Committee Member, Laura Milliard - Future City Council Member, Conner Trent - KTIV

The agenda was unanimously approved following a motion by Carol Lichtenberg and seconded by Colleen Carlson-Konop.

Library Relocation Discussion covered the following items -

1. Storm Lake Times Newspaper Article - focused on the address of the new library and the plan for fund raising efforts.
2. Gigi shared an email about a Dollar General Grant that she will look into further.
3. The proposed Alta Citizens Survey asking about preferences for funding a library, why you may have voted no, etc. was looked over. The question about library location was removed, as the boards (City Council, Park Board and Library Board) have already voted and approved the park location. Gigi will communicate with Lindsay Brown (City Clerk) and she will move forward and send out the survey soon.
4. Lorinda Peterson agreed to co-chair the Fundraising Campaign.
5. Tom from Beck Engineering can meet with us to talk about how to raise funds. Pam Henderson agreed to contact him and ask if there is a charge for this service and find out more details on meeting with him.
6. The promotional video is still on the Library website if people have questions on the proposed new library.
7. It was felt that we should have a short application for those interested in serving on a fundraising steering committee. Gigi will work on that application.
8. It was felt that we could use 12-15 persons on this committee (suggested to set up sub-committees to work on specific areas, i.e., grant proposals, seek donations, mail campaigns, etc.
9. Gigi will check with Lindsay to see if a Friends of the Library group could be a branch of the Friends of Alta group that has already been formed.

The November Board Minutes were unanimously approved following a motion by Carol Lichtenberg and seconded by Colleen Carlson-Konop.

The October and November Statistical Reports were reviewed and accepted. Gigi noted that the DVD's have been reviewed and downsized. The next project is to review and downsize the Adult non-fiction materials. Visit/usage numbers were down slightly in November, but we also had a holiday and weather closings. Gigi passed out the December calendar showing the many program offerings and will include a

calendar in our board packets each month going forward. This monthly calendar is still going home with the elementary students.

The Revenue and Expense Reports were reviewed. The budget vs. expenses is still on track for the fiscal year.

The December bills were reviewed and unanimously approved following a motion by Carol Lichtenberg and seconded by Bruce Hinkeldey.

### **Old Business:**

Gigi asked Board members to complete the Director's Eval and Board Self-Evaluation forms and to deliver them to the library as soon as possible so that these can be reviewed at the January Board meeting.

The ACL Disability Survey responses were reviewed and information given to Lindsay as part of the grant process which covered the handicapped door and some of the new sidewalk costs.

Gigi attended a Zoom Class discussing the book "Could, Should, Might, Don't - How We Think About the Future". She will drop off the book to any board members that have not picked up their copy and we will talk more about this in January.

### **New Business:**

The director's report and City Council report was reviewed. The city will provide some type of icemelt and be sure to clear the parking and walks during snow/cold season. There is a sewer odor in the storage room/bathroom that the city is trying to locate the source of. The address for the new library park location is 204 E 7th Street. It was also noted that the city can pass a General Obligation Bond up to \$500,000 without it being put to a vote of the citizens.

The 2nd reading of the Public Access Computers & Hot Spot Policy was done and unanimously approved following a motion by Carol Lichtenberg and seconded by Colleen Carlson-Konop.

Gigi passed out the Budget Worksheet for FY 2026. She noted that we should consider moving some of the funds from the New Purchases/Materials to the Salary portion. This will be gone over more at the January Board meeting.

The next regular monthly Board meeting will be at 5:15 p.m. on Thursday, January 8, 2026.

Following a motion by Carol Lichtenberg and seconded by Colleen Carlson-Konop, the meeting was adjourned.