

December Minutes
Alta Community Library Trustee Board Meeting
Thursday, December 12, 2019
5:15 pm @ Alta Community Library

Call to Order: 5:20 PM

Roll call – Members Present: Harold Carstens, Ashley Heiberger, Jeri Kolpin, Gretchen Miller, and Director Andrea Hogrefe
Absent: Anna Garcia, Anne Iehl, Ashton Peterson

Approval of December Agenda: Motion by Miller, second by Heiberger, motion carried.

Citizen Input –none

Approval of November Minutes: Motion by Heiberger second by Kolpin, motion carried.

Accept and place on file – November Statistical Report

Signed a thank you note to ALLETE Energy for their \$250 donation to children's programming.

Accept and place on file – November City Revenue and Expense Report

Approval of December Bills: Motion by Miller, second by Kolpin, motion carried.

Unfinished Business

1. Dolly Parton Imagination Library: continue exploring.
2. Paintings – Miller had no update
3. Friends Group: shared State Library information on forming a Friends Group. Continue to explore possible interest.
4. Accreditation – due Feb. 28th. Director will have more details next meeting.
5. IA Shares deliveries have begun; deliveries are made once a week.

New Business

6. Director's Report: Andrea Hogrefe – No action taken on these items
 - a. Upcoming events – see calendar – Thank you letters.
 - Nutrition Classes from ISU Extension will start in January at Library.

- b. Meetings attended by Director - City Council, County Supervisors
 - c. CE - Accreditation Planning, CPR Training: 3 staff members completed the training.
- 7. WhoFi counting: state program that counts WiFi users
- 8. FY2021 Budget: will do planning at January meeting.
- 9. Board Training –
 - a. Prepping for Accreditation: Online Help Sessions – Jan 14th

Adjourn: Motion by Heiberger, second by Kolpin, motion carried. Adjourn at 6:05 PM.

Respectfully submitted,
Gretchen Miller, Secretary

Next Meeting: Thursday, January 9th @ 5:15pm

This notice was posted on the official bulletin board in compliance with the requirements of the open meeting laws.