

Due to the COVID-19 crisis, the Alta Community Library Board held the May meeting electronically via a conference call.

This notice was posted in compliance with the requirements of the open meeting laws.

## **Alta Community Library Trustee Board Meeting Minutes**

**Thursday, May 14<sup>th</sup>, 2020**

**@ 5:15 pm**

1. Call to Order 5:17 pm
2. Roll call – Members Present: Harold Carstens, Jeri Kolpin, Gretchen Miller, Gigi Nelson, Ashton Peterson, Anna Garcia and Director Andrea Hogrefe  
Absent: Anne Iehl
3. Approval of Agenda: Motion by Nelson second by Kolpin, motion carried.
4. Citizen Input – none
5. Approval of March and April Minutes Motion by Kolpin, second by Carstens, motion carried.
6. Accepted and placed on file – March and April Statistical Reports
7. Accepted and placed on file – April City Revenue and Expense Report
8. Approval of May Bills: Motion by Garcia, second by Carstens, motion carried.
9. Unfinished Business: Due to the current situation with coronavirus projects are put on hold.
10. New Business
  - a. Staff and Director work hours and pay for May: Starting the week of May 18 Library will open following the summer hours schedule. Staff were able to work some hours the week of May 11. Nelson made a motion to pay Library staff for the first week of May based on an average of their salary. Second by Kolpin, motion carried.
  - b. Limited reopening week of May 18<sup>th</sup> with summer hours, first hour for vulnerable patrons and last hour closed to do cleaning. Encourage people to come and go. Kids not allowed on computers. Summer reading events cancelled- looking at grab and go kits, Zoom story time. Curbside will continue. Working to make materials accessible to patrons.
  - c. Enrich Iowa Agreement has been submitted.
  - d. Board Member Training – Members spent 10 minutes reviewing State Data Center information.
  - e. Goodbye Ashley good luck and thank you for your service – Welcome to Gigi Nelson.
11. **Next Meeting: Thursday, June 11th @ 5:15pm**
12. Adjournment: Motion by Kolpin, second by Peterson. Motion carried.  
Adjourn at 5:45PM