

01/12/21

## December 2020 Alta City Library Trustee Board Meeting Minutes

Call to Order at 5:18

Quorum reached with members attending: Director Andrea Hogrefe, Harold Carstens, Anne lehl, Jeri Kolpin, Gretchen Miller, and Gigi Nelson. Absent: Anna Garcia and Nona Sand

Public Attendee: Pam Henderson

December agenda: motion to approve by Gigi Nelson, 2<sup>nd</sup> by Jeri Kolpin. Approved

Citizen Input: No comments

October Minutes: Motion to approve as is by Gigi Nelson, 2<sup>nd</sup> by Gretchen Miller. Approved

Statistical Reports from October & November: changes made to State statistical information. Accepted

Revenue & Expense City Revenue Reports from October & November: Reports show that the expenditures are meeting within the 2020 budget. The BV County Funds were received in for the 2<sup>nd</sup> half of 2020. Accepted Report

Approval of Bills: November and December bills presented because no meeting in November (with very few bills that were held over until this meeting for approval). Jeri Koplín moved to approve the bills, 2<sup>nd</sup> by Gigi Nelson. Approved.

### Unfinished Business:

- a) Bylaws updated to include process for holding electronic meetings, acceptable per open meeting law.
- b) Dolly Parton's Imagination Library report was that the Kiwanis will be the non-profit partner as required for any grant application. Deb Hinkeldey can be the contact via Zoom Calls.

### New Business:

- a) Future Meetings with school board and Superintendent Walters pertaining to Hybrid Learning classes and how this affects the public library hours. The 28E agreement review and additional clause about dealing with Hybrid Learning Hours. More discussion to take place prior to changes.
- b) Director Andrea Hogrefe submitted her annual report
- c) Johannah Kline, Author, donated her books on Medical Advanced Directives, Ethical Wills and a novel about Hospice experiences to the adult collection. Information about the Medical Library

membership in Iowa City provided, where grant money is available for a making medical information site available in the Alta public. Discussion

- d) Newspaper digitization discussed as Library records and old publications are being stored at the BV Historical Site in Storm Lake (no storage available in the Alta Library). Advantage Preservation is going to present a quote for doing this digital storage process. Discussion about applying for a BV Foundation Grant in 2021 to help with the cost.
- e) FY22 Budget Review tabled for next meeting.
- f) Board Member Training: Zoom meeting with County Trustees & Bonnie McKeon of the Iowa State Library as to reporting on library operations during the Pandemic and Covid19 crisis.

Meeting adjourned at 5:58 pm

Submitted by Gigi Nelson