

Alta Community Library Trustee Board Minutes Month: March

Date: March 14, 2019

5:15 @ Alta Community Library

Call to Order: 5:15 PM

Members present: ___x___ Harold Carstens ___ Anna Garcia ___ Ashley Heiberger ___x___ Anne
lehl ___x___ Jeri Kolpin ___ Ashton Peterson ___x___ Gretchen Miller ___x___ Director Andrea
Hogrefe

Approval of March Agenda: motion by Miller, second by lehl, motion carried

Hear the Public: Pam Henderson expressed her support of the work of the library.

Approval of February Minutes: motion by Kolpin, second by lehl, motion carried

Review of Statistical Report: new additions, looks good.

Review of Revenue and Financial Report: Accepted

Approval of bills: motion by Miller, second by lehl, motion carried

Old Business:

1. Budget FY2020- update line items. Motion by lehl second by Kolpin to approve the recommended changes to line items within the budget. Motion carried.
2. Updated contact list of Library board and staff.
3. Bridges agreement is complete.
4. New patron cards: new cards will be used for new patrons, will add a plastic sleeve to protect.

New Business:

Director's report: Andrea Hogrefe

1. Upcoming events: reviewed calendar
2. City council meetings- trustees may be asked to attend with director on occasion
3. CE classes: director has taken several classes online
4. Board Training: State Data
 - a. Video training series is available and members agreed to view on occasion.

Adjourn: motion by Miller, second by Kolpin, motion carried to adjourn at 6:00 PM

Respectfully submitted: Gretchen Miller, Secretary

Next meeting date: April 15, 2019