

## **Alta Library MINUTES FROM July 13, 2021 MEETING BELOW:**

1. Call to Order by Jeri Kolpin @ 5:30 pm
2. Roll call for quorum - A quorum was present by conference call or in person. Present: Harold Carstens, Jeri Kolpin, Gretchen Miller, Gigi Nelson  
Absent: Anne Iehl, Anna Garcia. Director present. Elizabeth Snyder present as future board member.
3. Approve Agenda: Harold motioned with no changes; seconded by Gretchen.  
Approved
4. Citizen Input – No comments
5. Approval of May Minutes – No Changes. Gretchen moved/Gigi 2nd.  
Approved
6. June Statistical Reports – Note extended hours for school year. Accepted reports
7. June City Revenue and Expense Report –Final yearend report. Overage not spent will go into the Library Savings Account. Accepted reports.
8. Approval of July Bills – Gigi Moved; Gretchen 2<sup>nd</sup>. Approved.
9. Unfinished Business
  - a. Dolly Parton Imagination Library – Anne Iehl not present. Tabled.
  - b. Board member replacements for Nona and Harold. City Council August Meeting – vote to install new members on the agenda.
  - c. Advantage Preservation – Andrea reported that she applied for the ARPA grant for the full \$5000 and it was approved. Motion by Gretchen to approve the Advantage Preservation services, applying the grant and balance coming from Library savings. 2<sup>nd</sup> by Harold.  
Approved

## 10. New Business

- a. Director's Report:
  - i. RAGRAI Meeting: Will offer WIFI connection.  
No bathroom available.
  - j. State Reports due 7/31. The state library is renegotiating website contracts. Update to come.
  - k. Director Benefits: Andrea documented holiday and vacation descriptions for the Librarian position. Will give document to City Clerk to have on file. Accepted.

11. Board Training: State of Iowa Library Training Video: Hiring and evaluating the Director. Watched this final training film.

**12. Next Meeting: Monday, August 17<sup>th</sup> @ 5:15pm**

13. Adjourned

Submitted by Gigi Nelson, Secretary