

Alta Community Library Board Meeting Minutes
May 11, 2023

1. Meeting called to order at 5:20 pm. Present: Gigi Nelscon, Jeri Kolpin, Colleen Schwanz, and Bruce Hinkledey. Director: Tirzah Price. Absent: Anne Iehl, Natalie Bradburn, Anna Garcia.
2. Colleen moved to approve the agenda. Bruce seconded, motion carried.
3. Bruce moved to approve the April minutes, Jeri seconded, motion carried.
4. Tirzah reviewed the statistical reports and noted that foot traffic and checkouts seem to be holding steady. The Easter Egg Hunt in April caused a slight bump in programming attendance numbers. Colleen inquired about Dolly Parton Imagination Library enrollment and Tirzah reported that there are 60 registered kids.
5. Reviewed revenue and expense reports. As it is the end of the year, a number of bigger annual bills came due, including the Atrium bill and the annual Gordon Flesch service bill. The insurance bill was considerably higher than budgeted--\$2500 when \$1100 was budgeted—and Tirzah reported that per Megan, this is due to insurance rates increasing in general as a result of tornadoes and natural disasters in recent years. The board was not satisfied with this answer and would like to take a closer look at the policy and the history of this bill, which Tirzah promised to chase down.
6. Colleen moved to approve the bills, Bruce seconded the motion, motion carried.

Old Business

7. Tirzah reported that she asked Willa Casstevns to be on the board, and the board discussed possibilities for the second opening. We will continue to hunt to fill the second position by July.

New Business

8. Director's report: Increase in money from the county—from \$8100 to \$8347.10 each year. Accreditation has been renewed at the Tier 3 level for another 3 years. A new router is set up, and WhoFi is installed and capturing statistics on Wi-Fi users. Also migrated our programming stats to the community calendar. For SRP, we've received a number of vouchers for prizes from DQ, Casey's, Fridley, and more coming from SL Candy Co. and Bob's. Brochures are printed and distributed. Created Teen Summer Book Boxes to serve teens. Harold Carsten's family reached out to say they are still working through the estate and do not have an update for us yet. Tirzah is starting work on annual fixture inventory, and will do a book inventory starting in June. Asked for volunteers for the used book sale in June.
9. The board and director reviewed the business hours and agreed that since changing them in August, they are working out well for us all. Elected to keep them the same.
10. Tirzah brought up the matter of billing for lost or missing materials that are taken out by school students. The school will not be sending out bills for their materials, but the board is in favor of sticking to policy and billing for lost or missing books. Tirzah will hold off on doing so until the end of the school year.

11. Board education: The board took 30 minutes to review new resources on the website, and to listen to a presentation that Tirzah put together on LGBTQ+ books in the library and intellectual freedom.
12. Tirzah gave her resignation, effective sometime in August. The board agreed to post the position ASAP in the hopes of getting a few good candidates to interview in June. Would like to try and find a replacement to start July 1st, with Tirzah to train the new director.
13. Meeting adjourned at 6:47 pm.