

Submitted by Gigi Nelson - Secretary

**Alta Library MINUTES FROM April 13, 2022 SPECIAL MEETING
BELOW:**

1. Call to Order by Anne Iehl, Board President @ 5:15 pm
2. Roll call for quorum - A quorum was present in person. Present: Director: Andrea Peterson, Anne Iehl, Gigi Nelson, Jeri Kolpin, Colleen Schwanz, Anna Garcia, Gretchen Miller. Absent: Elizabeth Snyder.
3. Approve April 13 Agenda: No changes Motion to approve by Gigi, 2nd by Colleen. Approved
4. Citizen Input – No comments
5. Unfinished Business
 - a. Review & Approve Director of Library Job Description – Motion by Anna, 2nd by Gretchen. Approved.
 - b. Review & Approve of posting job positions open for director, summer janitor, summer children's library programmer and library desk clerk. Interim library director position open until new director hired. Motion to approve Andrea Peterson as interim director for one day per week (Wednesday), to post the summer openings on free sites as listed above, made by Gretchen, 2nd by Gigi. Approved.
 - c. Discussion: General discussion on interview process, location of room for privacy for interviews (city hall conference room) plus salary/wage ranges. Volunteers for hiring committee formed noted.
6. **Next Meeting: May 12th @ 5:15pm**
7. Meeting Adjourned @ 6:05 pm