

## **Submitted by Anne Iehl - Secretary**

### **Alta Library Minutes from December 8, 2022 Meeting below:**

Call to Order by Gigi Nelson at 0516 p.m.

Present: Director: Tirzah Price, Board: Anne Iehl, Jeri Kolpin (phone), Gigi Nelson and Colleen Schwanz. Absent: Anna Garcia, Bruce Hinkeldey, Natalie Bradburn.

Approve December Agenda - No changes. Motion to approve by Colleen, 2<sup>nd</sup> by Anne. Approved

Citizen Input – none.

Approval of November Meeting Minutes – No changes. Motion to approve by Anne, 2<sup>nd</sup> by Colleen. Approved.

Statistical Reports – Reviewed November Statistical Reports. Circulations down due to closings because of the weather. SILO use is up a bit. Continuing to weed books, deleted 622. Deleted 268 patrons, those with no activity for 3 years per state guidelines.

City Revenue and Expense Reports – Reviewed November Revenue and Expense report.

Approval of November Bills – Motion to approve bills by Colleen, 2<sup>nd</sup> by Anne. Approved.

#### **Old Business:**

- Update regarding building maintenance: security camera – city getting quotes.
- WiFi Hotspots – here and ready to circulate.
- Reviewed progress of Public Library Standards to-do list. Still on track to complete on time.
- Reviewed revised Personnel Policy – tabled until January meeting.
- Parking update – signs are ordered.

#### **New Business:**

- Director's report & December Staff Calendar reviewed: Better world books took 6 boxes of books, credit will go to Ingram and will split with the school. \$250 gift from Alliant Energy.
- Review and accept revised Hours/Closing policy – tabled until January
- Approve Mobile Hotspot Device use policy. Motion to approve by Anne, 2<sup>nd</sup> by Colleen. Approved.
- Children's Books CD fund – motion to use the funds to add to Children's collection by Colleen. 2<sup>nd</sup> by Anne. Approved.

**Next Meeting: January 12, 2022 @ 5:15pm**

Meeting Adjourned @ 6:13 pm