

## **Alta Library MINUTES FROM January 20, 2021 MEETING BELOW:**

1. Call to Order at 5:28 by Anne Iehl – Social distancing around board table
2. Roll call for quorum - Anne determined there was a quorum present. All members and director present except: Harold Carstens, Anna Garcia and Jeri Kolpin. No citizens attending.
3. Gigi Nelson motioned to accept the Agenda without changes; seconded by Gretchen. Approved
4. Citizen Input – None
5. Approval of January Minutes – Correction to make Deb Hinkeldey as Kiwanis contact for their Dolly Parton Imagination Library partnership. Gigi moved; 2<sup>nd</sup> by Gretchen. Approved.
6. December & FY20 Statistical Reports – Discussion and accepted reports
7. December City Revenue and Expense Report - Noted that due to pandemic, the expenses have not reached 50% as budgeted. Looking for 2021 year to be more typical of previous years. Accepted reports.
8. Approval of January Bills - Gretchen moved; Gigi 2<sup>nd</sup>. Approved.
9. Unfinished Business
  - a. Update Bylaws – Final Reading Gigi moved / Nona 2<sup>nd</sup> Approved
  - b. Dolly Parton's Imagination Library – No report
10. New Business
  - a. Director's Report: Andrea attended School Board & City Council meetings. Supt. Bill Walters to attend Feb Meeting to discuss the 28E Agreement.
  - b. Newspaper subscriptions renewal: both Sioux City Journal & Des Moines Register
  - c. Renewal of Movie License – Used for family and children's programming. Cost \$226 annually. Will review again for summer.

- d. ILL fee – State Library Van Service is free, remove \$1.00 fee for covering postage - Gretchen
- e. No Fall School Book Fair due to pandemic: no expected funds for school to purchase children's books. Motion to donate \$1500 to the School Library for purchasing new books. Moved by Gretchen, Gigi 2<sup>nd</sup> Approved
- f. FY22 Budget Draft – Discussion on digitizing Alta Advertiser publications being stored at the BV Co Historical Center. Quote of \$6375 and service will store records with other county libraries files.
- g. Board Member Training – Video class “Planning for the Future”
- h. Trustees Handbook: Plan for 5 years to meet community needs. Accreditation requires a written plan. Need for a community survey for determining library path in future.

**11. Next Meeting: Thursday, February 11<sup>th</sup> @ 5:15pm**

12. Adjourned