

**November Minutes**  
**Alta Community Library Trustee Board Meeting**  
**Wednesday, November 13th, 2019**  
**5:15 pm @ Alta Community Library**

Call to Order: 5:20 PM

Roll call Members Present: Harold Carstens, Ashley Heiberger, Anne Iehl, Jeri Kolpin, Gretchen Miller, and Director Andrea Hogrefe  
Absent: Anna Garcia, Ashton Peterson

Approval of November Agenda: Motion by Miller, second by Kolpin, motion carried

Citizen Input – None

Approval of October Minutes: Motion by Iehl, second by Kolpin, motion carried.

Accept and place on file – October Statistical Report

Accept and place on file – October City Revenue and Expense Report

Approval of November Bills: motion by Miller, second by Heiberger, motion carried.

Unfinished Business

1. Dolly Parton Imagination Library- still researching.
2. Paintings – Miller still researching

New Business

3. Director's Report: Andrea Hogrefe – No action taken on these items
  - a. Upcoming events – see calendar – Hometown Christmas Dec 8<sup>th</sup>, Santa will be at library for pictures.
  - b. Meetings - City Council
  - c. CE - Accreditation Planning
4. Annual State Report and Summer Library Reading State Report submitted
5. Friends Group: Will explore if any interest, start by putting out on Facebook
6. Bridges price increase: will see a slight price increase.
7. CPR Training Sat. Nov 16<sup>th</sup> @ 1pm

8. Accreditation Planning - ADA
9. Board Training –
  - a. Prepping for Accreditation: Online Help Sessions – Dec 10<sup>th</sup>
  - b. County Supervisors Meeting Tuesday, Dec 3<sup>rd</sup> @ 9:30am: Board members are invited to attend, will be requesting more funds.

Adjourn: Motion by Miller, second by Iehl, motion carried. Adjourn at 5:50 PM

Respectfully submitted,  
Gretchen Miller  
Secretary

**Next Meeting: Thursday, December 12<sup>th</sup> @ 5:15pm**