

Submitted by Carol Lichtenberg - Alta Library Board Secretary

Alta Community Library Board Minutes from November 13, 2025 Special Meeting

Call to Order by Board President, Bruce Hinkeldey at 5:15 p.m.

Present: Director - Gigi Nelson, Board Members - Bruce Hinkeldey, Colleen Schwanz, Colleen Carlson-Konop, Carol Lichtenberg, Willa Casstevens, Anna Iehl, Anna Garcia

Absent: Anna Garcia - Board Member

Visitors: Lindsay Brown - City Clerk, Pam Henderson - City Council, Lorinda Peterson - Steering Committee Member, Peg Hinkeldey, Laura Milliard, Becky Meyer - Alta Citizens

The agenda was unanimously approved following a motion by Carol Lichtenberg and seconded by Colleen Carlson-Konop.

Lindsay Brown gave a report on the recent salaries and improvement costs attributed to the Alta Community Library since moving into the temporary VFW space. She also went over the ALA Grant (all requirements to receive these monies have been fulfilled) and the results of the ACL Disability Survey. Some discussion was held as to planning for next year's library budget (additional costs for utilities, etc. will need to be considered since we are no longer utilizing the school location). She will get info to us for the December board meeting so we can start this planning. She also stated that she will get the new library location address to us for the north end of the park (as approved by the Alta City Council, Alta Park Board and the Alta Library Board) so that we can utilize this to start looking for grants, donations, etc.

The results of the recent bond vote were discussed (60% no - 315 votes, 40% yes - 208 votes). It was suggested that a survey be put out asking voters why they voted no (i.e., taxes, location, etc.) Lindsay said this could be done through the city. We are looking into starting a committee (library funding campaign) which would focus on generating donations, finding and applying for grants, etc. Lindsay did add that the city can institute a General Obligation Bond of up to \$500,000 without a vote of the public. The board will look into finding someone to head this Library Campaign Fund committee. The Friends of Alta Foundation is already set up to take donations for various projects, including a library fund.

The October Board Minutes were unanimously approved following a motion by Willa Casstevens and seconded by Anne Iehl.

The October Statistical Reports will be reviewed at the December meeting.

The Revenue and Expense Reports were reviewed. Gigi reported that we have approximately 57% of our budget for this fiscal year remaining and we are almost halfway through the year. The Library staff will start to sort through the DVD's and offer some of these for sale.

The November bills were reviewed and unanimously approved following a motion by Colleen Schwanz and seconded by Colleen Carlson-Konop.

Old Business:

Gigi distributed the Director's Eval and Board Self-Evaluation forms that need to be completed for the December meeting. If you are able to complete these prior to the meeting, please turn them in ahead of the meeting.

There is a Workday Learning Class for Board Members regarding State Open Meetings Law Requirements. Also Gigi is ordering the book "Could, Should, Might, Don't - How We Think About the Future" for all board members.

Gigi reported that the State Survey for FY 2025 is completed. Over 4700 persons utilized the Alta Community Library and over 6,000 items were checked out. The STEM Kits and Games have become very popular.

New Business:

Gigi attended and reported on the learning sessions that she attended at the Iowa Library Association State Conference.

The 911 Address Motion was not needed (Lindsay will get the assigned new library address to us).

Gigi passed out the Mobile Wi-Fi Hotspot and Tablet Policy that will be adopted for the library. No corrections or additions were made.

Colleen Carlson-Konop reminded the Board and Library Staff that we will be volunteering at Santa's Castle on Monday, December 8th. Please be there no later than 5:45 p.m.

The next regular monthly Board meeting will be at 5:15 p.m. on Thursday, December 11th, 2025.

Following a motion by Carol Lichtenberg and seconded by Colleen Schwanz, the meeting was adjourned.