

Alta Community Library Trustee Board Minutes October 2019

Date: October 15, 2019

5:15 Alta Community Library

Call to Order:

Members present: ☒ Harold Carstens ☐ Anna Garcia ☐ Ashley Heiberger ☒ Anne lehl ☒ Jeri Kolpin ☐ Ashton Peterson ☒ Gretchen Miller ☒ Director Andrea Hogrefe

Approval of October Agenda: motion by Miller, second by lehl, motion carried.

Citizen Input: None

Approval of September Minutes: Motion by lehl, second by Kolpin, motion carried.

Accept and place on file Statistical Report: Month of September reviewed.

Accept and place on file Revenue and Financial Report: Month of September reviewed.

Approval of bills: Motion by Miller, second by lehl, motion carried.

Unfinished Business:

1. Dolly Parton Imagination Library: Continue discussion on the program, continue to research.
2. Homecoming Parade: Thanks to Harold and Evelyn.
3. ILL Delivery: Route service for interlibrary loan will start in November.

New Business:

1. Director's Report: Andrea Hogrefe- No action taken on these items.
 - A. Reviewed upcoming calendar, book fair Nov. 11-15- volunteers are welcome.
 - b. Meetings: City Council, Chamber of Commerce. Director will participate with Chamber. County Libraries- Andrea is President.
 - c. CE: completed Accreditation Planning, Performers Showcase and State Conference.
2. Part-time staff Carolyn Lessmeier has resigned.
3. Extra yearbooks will be offered for a free will donation. There are a number available that go back several years.
4. CPR Training will be offered at the library on Nov. 16th Registration is required for the public. Registration fee for Director will be provided, and one-half of registration fees will be covered for any library staff wanting to attend.
5. Review by-Laws- no changes needed.
6. Hometown Christmas is Dec. 8th. Decorated trees will again be at library.
7. Accreditation Planning- updated.
8. Board Training:
 - a. State Data Center-Latinos in Iowa: 2019
 - b. Prepping for Accreditation: Online Help Sessions available, trustees may participate.

Motion to Adjourn by Kolpin, second by lehl. Adjourned at 6:22 PM

Respectfully submitted: Gretchen Miller, Secretary