

Submitted by Carol Lichtenberg - Alta Library Board Secretary

Alta Community Library Board Minutes from April 10, 2025 Meeting

Call to Order by Board President, Bruce Hinkeldey at 5:18 p.m.

Present: Director - Gigi Nelson, Board Members - Bruce Hinkeldey, Anne Iehl, Colleen Schwanz, Colleen Carlson-Konop, Carol Lichtenberg

Absent: Anna Garcia, Willa Casstevens - Board Members

Visitors: Lorinda Peterson - Citizen member of the Library Steering Committee, Pam Henderson, Brian Walsh - Alta City Council, Kevin Walsh - Mayor, City of Alta

The meeting was called to order by Board President Bruce Hinkeldey. The agenda was approved following a motion by Colleen Schwanz and seconded by Colleen Carlson-Konop.

A Library Relocation Discussion followed with continuing discussion of the location for a new library. Kevin Walsh reported that the lots at the south end of Main Street are not available. He also stated that the park location by the shelter house is not popular with many of the council members. Bruce Hinkeldey said that he had received a call from Jon Hansen asking if we would consider the north end of the park. Kevin Walsh brought up an empty lot about 1 and ½ blocks west of downtown Main Street, currently owned by Mark Faulk. Exact size of the lot is not known and he has not talked with the owner to see what the price would be. Lorinda Petersen stated that she has been on this committee for at least a year and we still do not have a location. Board members also felt that it is time to make a location choice. Further discussion and an aerial view was looked at regarding the north end of the park. It was felt by the library board that this is a workable location and on a motion by Carol Lichtenberg and seconded by Colleen Schwanz, then unanimously approved, the board asks that the Alta City Council pursue this location. Bruce and Gigi have provided Beck Engineering with information about layout/arrangement of a new library building and usage numbers by patron age so that they can continue to finalize size and placement of the spaces within a new building.

Bruce Hinkeldey passed out a drawing of the possible shelving layout, etc. for the move to the VFW building. Gigi reported that the VFW will move out the weekend of April 12th. Brad and the city crew continue to work on the improvements list. Gigi has keys to the space.

On a motion by Colleen Schwanz and seconded by Colleen Carlson-Konop, the March Board meeting minutes were approved.

Past Statistical reports for March will be reviewed at the May meeting. City Revenue and Expense Reports for March 2025 were accepted. Gigi noted that the yearly budget is on track with approximately 30% remaining for fiscal year 2024-2025.

Following a motion by Colleen Schwanz and seconded by Carol Lichtenberg, the March bills were approved. Gigi will check with Amy Norris to see if she is interested in attending a Library Youth Conference. Amy has put together and planned much of the summer children's programs.

Old Business

1. Terry Williams from Neotek and Gigi are working on the needed hardware, etc. for the VFW computers set-up.
2. Gigi continues to work through her Director's Training. It was discovered that she had been registered for Staff training instead of Director status. This is updated now and training is continuing.

New Business

1. Gigi shared the Director's Report with a couple of notable items. The ALA Grant which will help cover expenses for a handicap door at the VFW/temporary library requires hosting a community meeting and viewing some videos. Gigi is working with Lindsay Brown, City Clerk who is the grant administrator. Gigi is working on getting the new address for the temporary library updated and noted that mail will be picked up at City Hall. The Dolly Parton account balance is \$3515.22 which includes the receipt of a PTO check for \$1332.87 from the Scholastic Book Fair. No further fund raising is planned at this time. Summer programs hosted at the Shelter House will have two staff as will the library, so there will be some additional staffing dollars used. Gigi has a working hot spot and an old laptop that hopefully can be used to check out books at the summer programs held at the Shelter House.
2. The Webmail to Microsoft365 transfer is being worked on. It was noted that records are being kept for the previous seven years.
3. The Summer Calendar for June and July was reviewed. The Summer Kick-Off is set for May 31st at 1:00 p.m. at the Shelter House.
4. There will need to be a Community Conversation Regarding Disabilities & ADA Compliance as part of the ALA Grant.
5. The Federal Government is considering the elimination of the Institute of Museum and Library Services. ALA provides guidance, conferences and education besides grants for the State Library to offer our libraries. The ALA also supports funding for ILL and IAShared programs (inter library lending and transport) and Overdrive/Bridges for e-books & audio books. The amount allocated in the Federal Budget for the Institute of Museums and Library Services is only .003% and was created/funded by a bipartisan act of Congress.

Board Discussion: Reminder that the Library Board has signed up to do High Five Friday on May 9th. Be at the Alta Elementary Principal office by 8:00 a.m. on that day.

The next regular monthly Board meeting will be Thursday, May 8, 2025.

Following a motion by Colleen Schwanz and seconded by Carol Lichtenberg, the meeting was adjourned.