

MINUTES FROM SEPTEMBER 17, 2020 MEETING BELOW:

1. Call to Order at 9/17 by Anne Iehl – Social distancing around board table
2. Roll call for quorum - Anne determined there was a quorum present.
Director and all members present with Anna Garcia entered at 5:25pm.
Absent: Nona Sand
3. Jeri Kolpin motioned to accept the Agenda without changes; seconded by Gretchen Miller. Approved
4. Citizen Input – None
5. Approval of August Minutes – Gretchen moved; 2nd by Anna. Approved.
6. August & FY20 Statistical Reports - Discussion and acceptance of reports.
Note that June, July, August stats will be supplied into the annual survey due October.
7. August Revenue and Expense Report – Andrea considering purchasing 2 computers to replace older versions. Would move older ones as replacements for catalog services.
8. Approval of September Bills - Gretchen moved; Anna 2nd. Approved.
Discussion about Andrea attending a future online small and rural library conference.
New purchase: upgraded newspaper display rack
9. Unfinished Business
 - a. Board and Director Reviews – More reviews need to be turned into Andrea.
 - b. Nona Sands was approved at the last city council meeting.
 - c. The new library hours have been posted and published in the local newspapers.

10. New Business

- i. Director's Report – Andrea reporting that all of the children's books have been inventoried. Continuing on Adult fiction & non-fiction.
- ii. Bylaws of the Alta Community Library Board of Trustees – changes and additions to be made as follows:

Add Vice President to BOARD MEMBERSHIP – B) Officers list; add line to state that the 'Vice President would perform the President's duties during any absence.' Also adding C) Board Member Education time is required per the State Library for proper accreditation. Under MEETINGS G: add the Director to be able to request a special board meeting along with two board members as seen needed. Under AMENDMENTS A: Add email as a method of notification along with mailing written notice of amendments.

Andrea will present the amended Bylaws document for first reading at the October Meeting.

- b. Update 28E Agreement: Superintendent Bill Walters will visit with the Library Board at future meeting.
- c. Librista App – learned about this phone app for patron access to library catalog and account, may view other libraries as well if on same system
- d. Board Discussion: Revisit the Dolly Parton "Imagination Library" and look for a non-profit partner to work within the community
- e. Board Member Training – Video class "First Things First- Part 1" via State Library education site

11. Next Meeting: Thursday, October 8 @ 5:15pm