

Submitted by Gigi Nelson - Secretary

Alta Library MINUTES FROM March 10, 2022 MEETING BELOW:

1. Call to Order by Anne Iehl, Board President @ 5:20 pm
2. Roll call for quorum - A quorum was present in person. Present: Anne Iehl, Gigi Nelson, Elizabeth Snyder, Jeri Kolpin, Absent: Gretchen Miller, Anna Garcia, Colleen Schwanz. Director: Andrea Peterson on leave
3. Approve Agenda: No agenda had been posted by accident but meeting listed on City Website. Discussion only but no action to be taken.
4. Citizen Input – None
5. Approval of Feb 10, 2022 Minutes – Minutes will need to be approved at the April meeting.
6. February Statistical Reports – To be reviewed in April meeting.
7. February City Revenue and Expense Reports – To be reviewed in April meeting.
8. Approval of February Bills – Discussion on bills available this month with initialing off on invoices to go to Megan Peterson to be paid in March. Andrea will put bills into spreadsheet record for March, to be approved in April. Time cards were reviewed also but had already been paid per usual schedule. 2022-23 Budget was approved by City Council having 3% increase over current budget.
9. Unfinished Business
 - a. Dolly Parton Imagination Library – tabled until April
 - b. Director Benefits/Job description – Discussion. Anne Iehl to finalize and go over with Andrea upon her return by doctor's approval.
 - c. Digitized Records / Grant news story – Andrea to update in April
10. New Business

- a. Director's Report: Andrea on leave of absence. To advise on return 3/28 with doctor's release.

- b. March calendar review: Board members to fill in as helpers for Week of 3/14: Jeri Monday 12 – 2pm & Thursday 10am-noon during Book Fair. Anne Iehl also helping at Book Fair on 3/15 & 3/17. Gigi to help 4 – 7pm Wed 3/16. Week of 3/21: Gigi helps on 3/21 from 3-7. On 3/23: Jeri 3-5pm & Elizabeth 5-7pm. 3/26 Children's Program Gigi to help at 9:30am.

- c. Discussion: Board Terms to renew: Anna Garcia's term ends 6/22 and Elizabeth's term may need to be filled if their family moves this summer. (2 board positions will need filling). Revisit board self-evaluation when Andrea returns from leave.

11. Next Meeting: April 14th @ 5:15pm

12. Meeting Adjourned @ 5:35 pm