

Alta Community Library Board Minutes May 14, 2026 Meeting

Call to Order by Board Vice President, Colleen Schwanz at 5:15 p.m.

Present: Director - Gigi Nelson, Board Members - Colleen Schwanz, Willa Casstevens, Carol Lichtenberg, Anna Garcia (by phone)

Absent: Anne Iehl, Bruce Hinkeldey, Colleen Carlson-Konop - Board Members

Visitors: Laura Milliard - City Council Member, Lindsay Brown - Alta City Clerk, Desi Suter, City of Alta Mayor, Lorinda Peterson - Co-Chair for the Alta Friends of the Library Steering Committee

After welcoming the visitors, the agenda was unanimously approved following a motion by Carol Lichtenberg and seconded by Willa Casstevens.

The Library Relocation Discussion and Steering Committee Discussion focused on the following –

Alta Friends of the Library Steering Committee will meet again on Thursday, May 21st at 6:30 p.m. The committee will elect officers. The treasurer position for the committee will coordinate donations and expenses with Lindsay (city clerk). The committee will also focus on seed money for future fundraisers. Lindsay will coordinate our “operating money”. A library garage sale will take place the first weekend of June. Library items sold will go towards the library operating fund, donated items sales will go towards the funds for a new library and will go into the foundation.

April board meeting minutes were reviewed and unanimously approved following a motion by Willa Casstevens and seconded by Anna Garcia.

April Statistical Reports and April Revenue and Expense Reports were reviewed and accepted. April usage was down slightly but still steady, and the budget is on track for FY 25-26. Summer program kick off will be at the park Shelter House on Friday, May 29th. A Music Event is scheduled for the evening of June 9th.

Following a motion by Carol Lichtenberg and seconded by Anna Garcia, the May bills were unanimously approved. Gigi presented more detailed information on one of the bills for a new computer for the library at a cost of \$1835.00. She is also hoping to repurpose one of the older computers for patron use.

Old Business:

Gigi passed out proposed policy sheets for book clubs and homebound delivery. These will be reviewed by the board and discussed in greater detail at the next regular board meeting.

Gigi presented the price of a 4 x 8 sign at \$800.00, a banner and a smaller table top sign at \$250.00 for “Future Home of the Alta Library”. The board approved moving forward with this order unanimously following a motion by Carol Lichtenberg and seconded by Willa Casstevens,

New Business:

Gigi reviewed the director’s report for March and the city council report. The PIE partners program with the A-A school district will continue with the library working with the TK classroom again. Gigi is not planning to renew the SWANK movie license since there is not much participation in these movie times and she is looking to upgrade our Bridges program which would allow patrons to stream movies.

The fire inspection showed some needs that will be addressed - smoke detectors, emergency lighting, moving some items that were considered a fire hazard, new exit signs, posting a disaster and exit plan, and holding fire drills with staff. The reinspection will be June 1st. The max capacity of the library's current location is 15.

Gigi is completing the FY27 Enrich Iowa Program Sign Up which is due June 19, 2026.

Following a motion by Willa Casstevens and seconded by Carol Lichtenberg, the meeting was adjourned.

The next regular monthly meeting of the Alta Community Library Board will be at 5:15 p.m. on Thursday, June 11th, 2026 at the library.

Updated 6/11/26 by GN